



# Point Kaizen Form

<b>Title:</b>		<b>Name/Dept:</b>			<b>Date:</b>	
<b>Problem (sketch):</b> <i>(Draw a visual representation that depicts the process or condition. Emphasize the pain points you wish to fix. Use words where needed.)</i>		<b>Countermeasure (sketch):</b> <i>(A <u>countermeasure</u> is an action taken to progress towards a goal. Draw a visual representation of the process that includes your proposed solution.)</i>				
<b>Problem (description):</b>	<b>Action Items (What):</b>			<b>Who:</b>	<b>When:</b>	<b>Estimated Impact:</b> (e.g. time savings)
<b>Countermeasure (description):</b> <i>(Describing your proposal for fixing the problem.)</i>						<b>Actual Impact:</b> (e.g. time savings)
		<b>Approvals:</b>	<b>Manager:</b>	<b>Ops Manager:</b>	<b>PI Team:</b>	<b>Other:</b>

Areas in Grey to be filled in by the Continuous Improvement Team or your Supervisor.